

Re: When nearing the end of the academic shift at 4pm....

From Kelly Doty <kelly@tblc.org>
Date Thu 3/21/2024 04:03 PM

To Ellison, Alicia <aellison@hccfl.edu>

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Hi Alicia,

Simply unmonitor the chat desk. You'll not lose the chat you're currently helping but it will prevent others from coming in to you.

On Thu, Mar 21, 2024, 4:00 PM Ellison, Alicia <a href="mailto:aellison@hccfl.edu">aellison@hccfl.edu</a> wrote:

Hi, Kelly!

What did you advise once when someone was stuck with a bunch of chats coming in "at the last minute" before the Academic Desk closed?

Thanks!

## Alicia B. Ellison

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